## Howto: PowerSchool custom page for RevTrak fee payments

RevTrak Custom Page version 1.0 Last Updated: 2013-07-09

RevTrak has made performance and stability improvements for processing PowerSchool Food and Fee payments. RevTrak now provides a custom page (/guardian/lunchbal\_revtrak.html). This page is required for using the RevTrak payment integration with PowerSchool. This custom page is not viewable by parents or staff, but only used by the RevTrak payment integration.

Installation instructions:

Administ	ator Login:		
Jsername:	<b>-</b> 9		
Password			
435₩014.			

1. Login as PowerSchool System Administrator.

Home	
Administration Database	Welcome to PowerSchool Administrator
Custom Pages	Welcome to PowerSchool Administrator PowerSchool Administrator provides functionality intended for system administrators that will help them to monitor and maintain the PowerSchool system. It includes the ability to view drive information, schedule backups and manage custom pages.
	Account Nanagement
	Database Configuration
	Database Backup

## 2. Click "Custom Pages"

PowerSchool

PowerSchool				Welcome, del	ault user   Help	Sig
Home Administration Database	Custom Pages			UI Examples	Import/Export	Se
Custom Pages	Site Structure	Customized Page 🗢 🛛 O	iginal Page			
		HI H2 H3 H4 H5 H6 ¶ B	/ ୫ ⊻ 1 = 1 =	III oo P6 🕞 ¥ 🍕	* *	
	+ Create Fle	Publish	Cance		Save	
b.•	+ Upload File	Version				
a. 🗕	+ Add - Delete					

- 3. Select guardian folder in "Site Structure" browser.
  - a. Click "+ Add" button.
  - b. Select "+ Upload File".

Upload a file	File Browse No file selected.
•	File Path/guardian
	Submit Cancel

 Click "Browse". Select filename "lunchbal\_revtrak.html". Next, click Submit.



5. Click OK. Done!