



Version 5.02 Release Notes

Over the weekend a minor update to your version of RegistrationWerks was released. Below is a recap of the 5.02 Update.

Authorized Pickup

You can now store Authorized Pickup photos as well as Authorized Pickup names. To enter an Authorized Pickup name on the admin side, go to the Person, click into the Person record and then go to the Pickup tab. From there you can type the Authorized Pickup name in the field below the image. The system will allow pictures without names and also names without pictures.

Person - [2343825-0] 456 Winchester Ave. London MN 45687

Pre, First, MI, Last, Suffix: * Tom Cox

Email: * stephanie.cox@revtrak.com

Address: 9725 Pleasant Ave.

City, State, Zip: Bloomington MN 55420

Birthdate, Age, Grade: 03/03/2003 14 3rd Male Female 

Suspend Account Suspend Parent Portal RT Cust ID: 0

Registrations Phones **Emergency** Remarks Payments Account Register Pickup

| | | | |
|---|---|--|--|
|  <input type="text"/> Rachel Cox  |  <input type="text"/> Ryan Cox  |  <input type="text"/>  |  <input type="text"/>  |
|---|---|--|--|

 Print  Cancel  Save

You can also add an Authorized Pickup name from the Check-In Module. In the Admin Mode of the Check-In Module, click on the Add Authorized Pick Up Photo link. From there you can upload a picture and add an Authorized Pickup name or you can just enter an Authorized Pick Up name.

The screenshot displays the 'RW Checkin' Admin interface. A modal window is open, titled 'Take a picture of an authorized pickup person for Tom Cox'. The modal contains a 'Choose File' button, a small photo thumbnail, and the text '1 photo'. Below this is a text input field labeled 'Name:' containing the text 'Ryan Cox'. At the bottom of the modal are two buttons: 'Cancel' and 'Upload Photo'. A red arrow points from the 'Add Authorized Pickup Photo' link in the background to the 'Name:' input field. The background shows a list of students with their names, grades, and options to 'Add Student Photo' and 'Add Authorized Pickup Photo'. Each student entry also has a 'Sign-In' button.

| Name | Grade | Options |
|-----------------|-------|---|
| Cox, Tom | 3rd | Add Student Photo, Add Authorized Pickup Photo, Sign-In |
| Doe, Jane | 8th | Add Student Photo, Add Authorized Pickup Photo, Sign-In |
| Doe, John | 11th | Add Student Photo, Add Authorized Pickup Photo, Sign-In |
| Herlache, Mikey | 12th | Add Student Photo, Add Authorized Pickup Photo, Sign-In |
| Jackson, Clive | | Add Student Photo, Add Authorized Pickup Photo, Sign-In |
| Johnson, Adam | 12th | Add Student Photo, Add Authorized Pickup Photo, Sign-In |
| Johnson, Gary | | Add Student Photo, Add Authorized Pickup Photo, Sign-In |

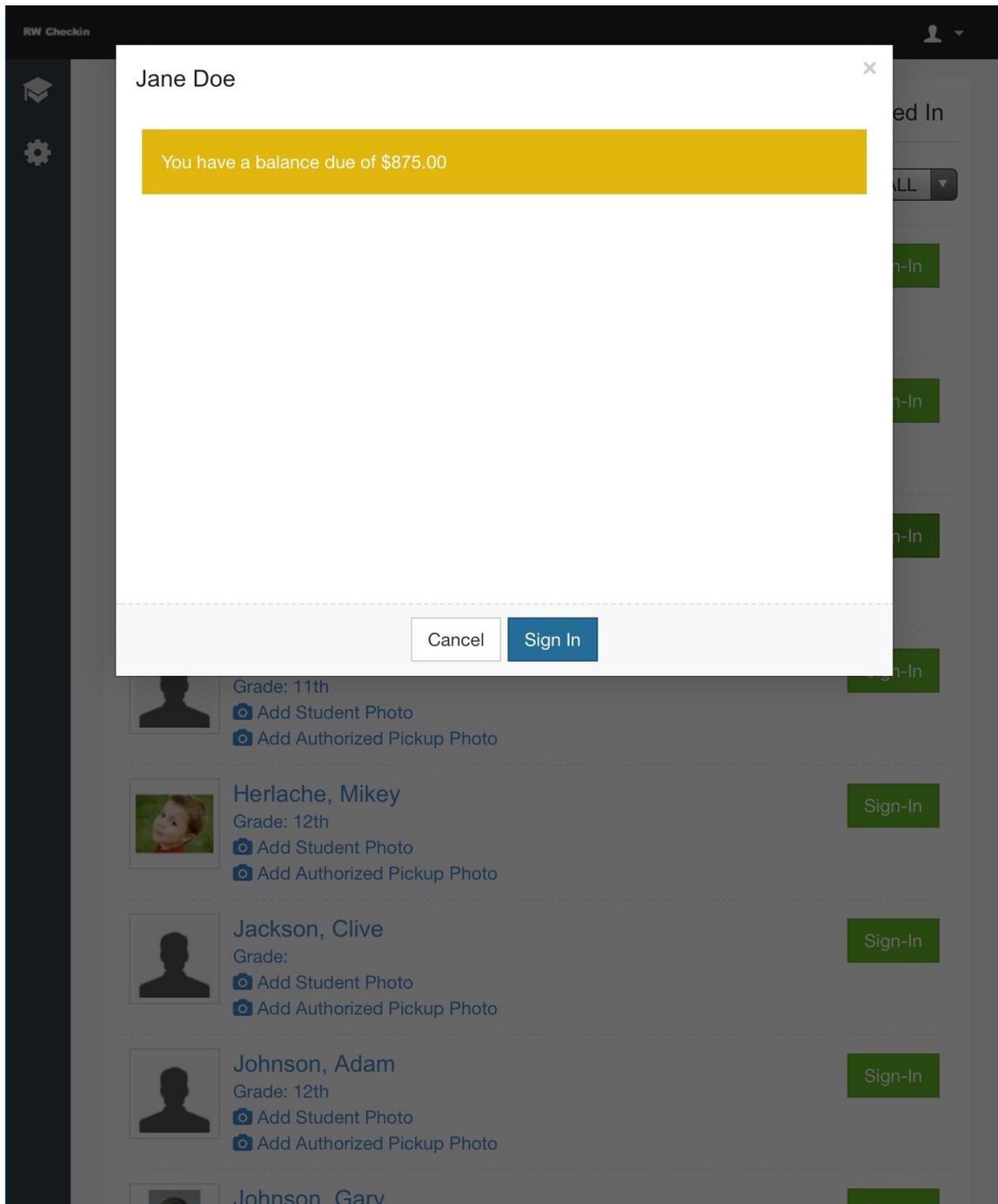
Undoing a Sign-In/Sign-Out for a Registration

RegistrationWerks now allows you to undo a Sign-In/Sign-Out that was completed by mistake on the Check-In Module. In the Admin Mode of the Check-In Module, go to Actions on the left side of the screen. Select the Undo Sign-In/Sign-Out, from the list of students, select the checkbox in front of the student you would like to undo the Sign-In/Sign-Out and click the Undo Sign-In/Out button.

The screenshot displays the 'RW Checkin' Admin Mode interface. On the left, a dark sidebar contains an 'ACTIONS' menu with three options: 'Sign In', 'Sign Out', and 'Undo Sign-In/Out'. The 'Undo Sign-In/Out' option is circled in red. The main content area shows a list of students with columns for student names, photo links, and 'Sign-In' buttons. At the top right, it indicates '0 Students Signed In' and a 'Grade/Group' dropdown menu set to 'ALL'. The student list includes names like 'Mikey', 'live', 'dam', and 'ary'.

Ability to View a Balance Due at the time of Sign-In/Sign-Out

If a parent has a past due balance, they will now be notified at the time of Sign-In/Sign-Out.



Student Count

The number of students currently signed in for a class will now display in the upper right-hand corner of the class list on the Check-In Module

The screenshot shows the 'RW Checkin' interface. At the top, it displays 'Weekly Rate 16/17 Monthly [AM] 6/20/2016' and '11 Students Signed In' (circled in red). Below this are filters for 'Last Name: ALL' and 'Grade/Group: ALL'. A list of students is shown, each with a photo, name, grade, and a 'Sign-Out' button. The students listed are:

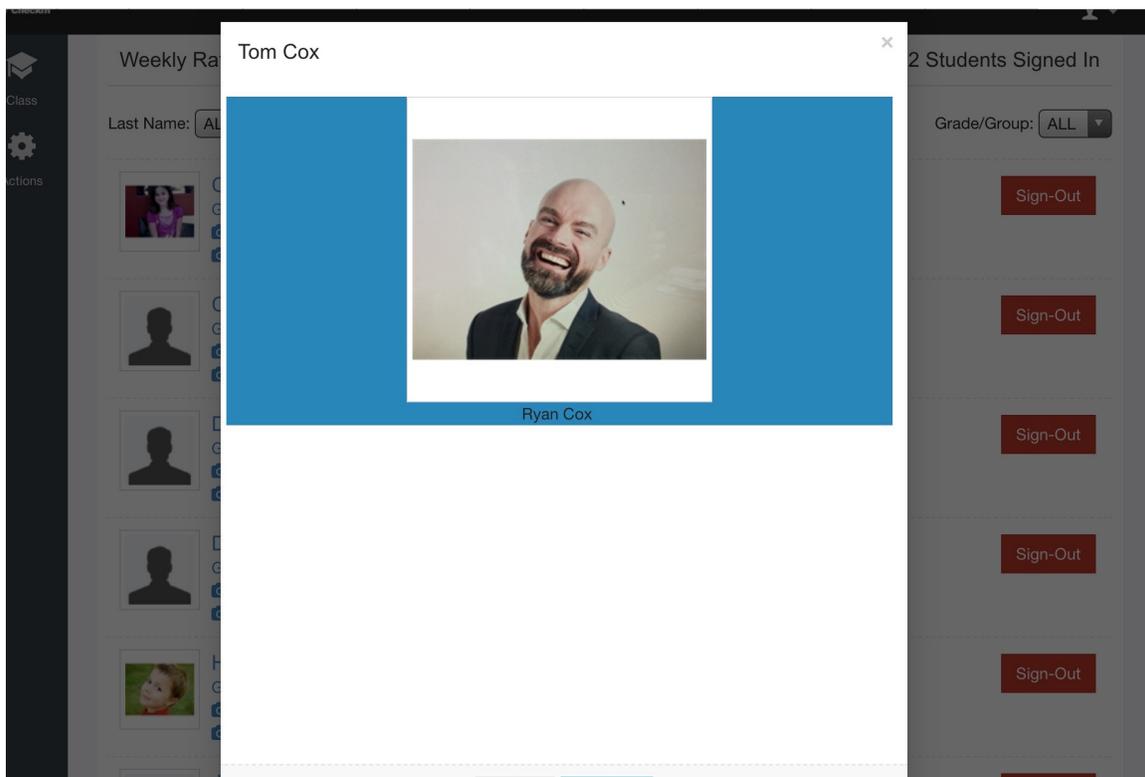
| Name | Grade | Sign-Out |
|-----------------|-------|----------|
| Cox, Kelly | 3rd | Sign-Out |
| Cox, Tom | 3rd | Sign-Out |
| Doe, Jane | 8th | Sign-Out |
| Doe, John | 11th | Sign-Out |
| Herlache, Mikey | 12th | Sign-Out |
| Jackson, Clive | | Sign-Out |
| Johnson, Adam | 12th | Sign-Out |
| Johnson, Gary | | Sign-Out |

Early Access via the Check-In Module

You can now access a class via the Check-In module prior to the class start date. This will allow you to upload pictures for the students and add Authorized Pick Up information before the first day of class.

Enlarging of the Authorized Pickup Photo

The Authorized Pickup photo will enlarge when selected for 3 seconds at the time of Sign-In/Sign-Out.



If you have any questions concerning these new features please contact our support team.

We can be reached at 888-847-9470 or ezhelp.regwerks@revtrak.com.